

MINUTES
INDIAN LAKE BOROUGH COUNCIL MEETING
SEPTEMBER 13, 2017

The regularly scheduled meeting of the Indian Lake Borough Council was held on September 13, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Patricia Dewar
Terry St. Clair
Robert Marhefka
Robert Hanson
Scott Hollern
Curtis Morgese
Michael Miscoe, Mayor
Dean Snyder, Supervisor
Jerry Bellak, Chief of Police
Michael Barbera, Attorney
Dan Rullo, Attorney

THOSE ABSENT:

Lynn Shimer

Visitors: Carl Chapman, Ed Warshel, Becky Fidler, Tom O'Toole, Dick Stern, Gay and Don Reed, Patty Varner, Dan Dively, Rob Musser, John Weir

ORDER OF BUSINESS:

1. The meeting was called to order at 6:01.
2. Dewar moved to approve the minutes from the August 9, 2017 meeting. St. Clair seconded. All ayes. Motion carried.
3. Financial Reports: Hollern made a motion to approve all General unpaid bills for payment, Morgese seconded. Hollern made a motion to approve all Water unpaid bills for payment, Morgese seconded. Hollern made a motion to approve all Sewer unpaid bills, Morgese seconded. Hollern made a motion to approve the summary of account balances, Hanson seconded. All ayes, motions carried.
4. Welcome Visitors: Carl Chapman, Ed Warshel, Becky Fidler, Tom O'Toole, Dick Stern, Gay and Don Reed, Patty Varner, Dan Dively, Rob Musser, John Weir
5. Public Comment: Chapman, Dively, Warshel, Musser and Fidler all had comment on the previously made decision to only lower the lake from Thanksgiving to Christmas. Comments were made in regards to not having enough time to get boats out of the water as well as not having enough time to complete the work that is being scheduled. Hanson made a motion to ratify the lowering from Thanksgiving to Christmas. Marhefka seconded. The vote was 2/4 and the motion did not pass, St. Clair made a motion to

open the valve for lowering November 17 and close the valve on February 23, lowering the lake approximately five feet, Hanson seconded, and the motion carried 5/1.

6. Dave Wood's Report: See attached.
7. Legal Report: (Rullo +) All items under the legal report will be discussed during executive session.
8. Correspondence: – nothing to report
9. Committee Reports:
 - A. Finance Report: (Hanson) Kirsten is checking into the total amount of royalties from LCT, it appears that they are being reported incorrectly. Stern offered to work with Kirsten on a solution for reimbursing Water and Sewer for services provided within QuickBooks.
 - B. Roads and Maintenance Report: (St. Clair) St. Clair commented on the Fidler repair. Snyder reported that the project on Peninsula has been started. Snyder collected three quotes for the Calendar's Run ditch; Dirt Bottom Excavating at \$4,000, Terry Walker at \$5,000 and Foy Brothers at \$9,000. Snyder also reported that the utility truck needs inspected and will need new tires. The paint was picked up to complete the outside of the Borough building. St. Clair made a motion to rescind the rejection of the bid for AASHTO #8 submitted by New Enterprise Stone and Lime (rejected pending analysis of an alternative) and to now award the contract for AASHTO #8 to New Enterprise Stone and Lime for the amount specified in its bid, on the basis that it submitted the lowest and only conforming bid for that line item. It was seconded. All ayes, motion carried.
 - C. Police Report: (Miscoe +) Hanson made a motion to ratify the purchase of firearms/ammunition from Paint Township for \$4,218.25, Morgese seconded. All ayes, motion carried. See attached for Chief Bellak's August Police Report. Kirsten is sending a thank you letter to Highland Tank for the donation of the flag pole that was installed outside of the police office. Marhefka looked into obtaining a title and tags for the Patrol Boat, Kirsten will attempt to locate the file containing the boat title and send it to Marhefka. Miscoe confirmed the boat was purchased eight-nine years ago.
 - D. Personnel Report: (Dewar +) Laurie Wahl with Knepper Insurance proposed the options for the Borough's healthcare renewal. Wahl suggested moving from an HMO to an EPO, the EPO is more flexible and will cost approximately \$53,000, opposed to an HMO similar to the current plan at \$55,000. St. Clair made a motion to move to the EPO for approximately \$53,000 and continuing to cover the deductible, Hanson seconded. All ayes, motion carried. Dewar made a motion to re-hire Robert Hufford at \$14.00 an hour with no probationary period, starting October 1, 2017, St. Clair seconded, Marhefka opposed. Motion carried. Kirsten was instructed to send Hufford a letter of acceptance.
 - E. Environmental Report: (Shimer +) Aquatic Environmental Consultants completed the treatment for lily pads on September 12, 2017.

- F. Water and Sewer Report: Hanson made a motion to authorize Snyder to purchase an upgraded 40 HP VFD at \$8,000 rather than the 30 HP unit previously authorized. Morgese seconded. All ayes, motion carried.
 - G. Planning/Zoning Report: (Hollern) Sherri Brant requested that Council review and re-affirm approval of the Pine Cove subdivision. The plan was originally proposed and approved as a PRD in 2009 but it was never properly recorded. St. Clair made the motion to re-affirm and to provide documents to Somerset County to change Pine Cove from a major to minor subdivision, Hollern seconded, Hanson abstained. All ayes, motion carried.
 - H. Parks and Recreation: (Morgese) Petrina donated and installed two benches in Shoshone park and painted the Indian Lake sign on Route 160.
 - I. Storm Water Management (Hanson, St. Clair, Snyder) – nothing to report
10. Old Business:
- A. Debt Paydown/Tax Strategies/Pre-Budget Decisions – nothing to report
 - B. Boat license processing/policy review: Hollern reported that by the next meeting there will be a possible rewrite of the boating ordinance
11. New Business:
- A. Direct deposit/changing pay period: St. Clair made a motion to allow Kirsten to change the pay period to allow for direct deposit to work properly and to use QuickBooks to set up and process direct deposit for a fee of \$1.75 per paycheck issued, Hollern seconded. All ayes, motion carried.
 - B. Change sick/vacation to per pay: Kirsten was authorized to make necessary changes to sick and vacation to per pay with an effective date of January 1, 2018.
 - C. Iron Mountain/Records Management: Discussion was had on whether to obtain a secure shredder for the office from Iron Mountain or to box up and deliver any material to be shredded directly to Iron Mountain. It was decided not to get a secure shredder and to continue boxing all material and deliver to Iron Mountain.
 - D. Update EOP and NARM: Motion was made to adopt the updated EOP and NARM, Hollern seconded. All ayes, motion carried. Resolution No. 2017-9-13.
 - E. Recycling Survey: Hanson discussed the findings of the Recycling Survey that was conducted of residents. At this time the Borough will not proceed with a recycling option.
 - F. Continued Dialog with Stonycreek Township and Shanksville on sewage tap-in and use for Indian Lake residents. Hanson made a motion to authorize Hanson to send a letter to Stonycreek Township, Hollern seconded. All ayes, motion carried.
 - G. Forest Shucker resignation from Zoning Hearing Board. Kirsten instructed to request a written resignation. The alternate will be moved up and a new chair will be appointed. Hanson made a motion to accept Forest Schucker's resignation as chair of the Zoning Hearing Board, St. Clair seconded. All ayes, motion carried.
 - H. Attorney Rullo reported that the first flowage easement case of Richard Miller will take place on September 27, 2017.

Hanson made a motion to move into Executive Session at 8:31 P.M.,seconded. All ayes, motion carried.

At 9:40 P.M. Council returned to Regular Session.

St. Clair made a motion to authorize the Borough Solicitor to file on Mateer, seconded. All ayes, motion carried.

Hanson made a motion to authorize the Borough Solicitor to respond to DEP on the Well 99 and Iron/Manganese issues, Hollern seconded. All ayes, motion carried.

With no further business to discuss, Morgese motioned and Hollern seconded to adjourn the meeting at 10:00 P.M. All ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on October 11, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

Respectfully Submitted,

Kirsten Ringle
Indian Lake Borough Secretary