

MINUTES
INDIAN LAKE BOROUGH COUNCIL MEETING
NOVEMBER 8, 2017

The regularly scheduled meeting of the Indian Lake Borough Council was held on November 8, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Patricia Dewar
Curt Morgese
Scott Hollern
Robert Marhefka
Terry St. Clair
Robert Hanson
Michael Miscoe, Mayor
Michael Barbera, Solicitor
Jerry Bellak, Chief
Dave Wood, Zoning
Dean Snyder, Roads & Maintenance

THOSE ABSENT:

Lynn Shimer

Visitors – Ron Petrina, Don & Gay Reed, Dick Stern

The meeting was called to order at 6:03 by Dewar.

ORDER OF BUSINESS

1. Hollern made a motion to approve the minutes from the October meeting, Dewar seconded. All ayes, motion carried.
2. Financial Reports – Hanson made a motion to approve all General financial statements, St. Clair seconded. All ayes, motion carried. Hanson made a motion to approve all Sewer financial statements, Hollern seconded. All ayes, motion carried. Hanson made a motion to approve all Water financial statements, Morgese seconded. All ayes, motion carried. Hanson made a motion to approve payment of all unpaid bills, Hollern seconded. All ayes, motion carried.
3. Welcome Visitors – Ron Petrina, Don & Gay Reed, Dick Stern
4. Public Comment:
 - A. Nothing to be discussed.
5. Dave Wood’s Report of Building Permits Issued.
 - A. See attached. Wood will send a list of dock violations to council.
6. Legal Report:
 - A. All legal matters will be discussed during executive session.
7. Correspondence:
 - A. Nothing to be discussed.
8. Committee Reports:
 - A. Finance Report – Hanson made a motion to advertise the 2018 budget for adoption at the December meeting, St. Clair seconded. All ayes, motion carried. Hanson made a motion to advertise the 2018 tax ordinance at 16.3 mils for enactment following adoption of the 2018 budget, Morgese seconded. All ayes, motion carried. Hanson recommended to approve a resolution to engage Wessel as auditor for 2018 at \$11,500, Morgese seconded. All ayes, motion carried. Hanson mentioned that there will need to be a resolution for separation of duties between office & council; Kirsten will work with Wessel to accomplish this. Hanson also commented that the fee schedule will need to be updated.
 - B. Roads & Maintenance – Snyder reported that all the drainage projects were completed and the winter maintenance on vehicles has started. Rullo is preparing the deed of dedication for Pow Wow Court from St. Clair

to the Borough. Once this is done and acceptable we can prepare, advertise, and enact a roadway Ordinance as was done for Kickapoo Court residents.

- C. Police Report – See attached. Miscoe commented that the Marina was instructed to pull out our boat and trailer. The boat was taken to Toe’s Auto for shrink wrapping and winterization due to the Marina’s prices increasing. It was reported that Trunk or Treat went well, Rob Hufford’s family donated hay for the trailer and it was returned. St. Clair commented on a recent ambulance call and the lack of good directions and maps, Barbera is delivering copies of newer maps to Somerset County Ambulance.
- D. Personnel Report – Nothing to report.
- E. Environmental – Morgese reported that the trout were delivered on November 7 and the walleye will be delivered on November 10. Snyder reported that Norac Laboratory will no longer be accepting sewage samples and he will start to send our samples to Geochemical.
- F. Water & Sewer – Discussion was had on the tank cleaning/painting that will take place in the next year.
- G. Planning – Hollern reported that Snyder posted signs and sent letters notifying of re-zoning Lot 10 (Roe) and the public hearing has been advertised for December 13, 2018 at 5:30. Gary Leester sent a request to Planning for his new driveway to enter from Entrance Drive, everyone agreed that it is fine.
- H. Parks & Recreation – Nothing to report.

Old Business:

- 1. Records Management – Kirsten gave pricing on the shredding services that she obtained from Barbera, compared to Iron Mountain, it is significantly cheaper. It will be revisited when it comes time to need the service.
- 2. Boat Licensing – Hollern reported that there will be a formal presentation at the December Council Meeting. Discussion was held on what will be included in the new ordinance and procedure.
- 3. Storm water Management – Nothing to report.

New Business:

- 1. Municipal Opt-Out of Category 4 Casinos-Barbera stated that it stops the state from auctioning gaming license in your municipality. He confirmed that if you opt-out you can later decide to opt-in, with a new resolution, but not opt-in and then decide to opt-out. Hanson made a motion to adopt a resolution and authorize Shimer and Kirsten to execute the form to opt-out, motion seconded. All ayes, motion carried.
- 2. Ricoh Buy-Out Option-Ford Business Machine came to Kirsten with a proposal for two different models to replace the current copier and a buy out for the Ricoh machine. After discussion, Kirsten is going to contact Ricoh support and attempt to fix the issue.
- 3. PSAB Training – Kirsten would like to attend the PSAB Training for “Your Role As a Borough Secretary” in Westmoreland County on November 29 & 30. Dewar made a motion to authorize Kirsten to attend the training, motion seconded. All ayes, motion carried.
- 4. New Council Interaction-Hanson questioned if it was appropriate for the new council member to be included in emails and attend meetings. Barbera said that the new council member should attend meetings but not be included on emails as they may contain matters of litigation.
- 5. E-Pay – Hanson started conversation about the fee schedule and e-Pay. He suggested that we move towards using e-Pay mostly primarily.
- 6. Technology Upgrade- Morgese discussed the possibility of each council member having a “Borough” laptop or tablet with a “Borough” e-mail address to move away from having to use personal devices/e-mails. Hanson discussed some of the options that would be available. It was agreed that research would be done to narrow down what the purposes would be as well as products and pricing.

Hollern made a motion to move into the executive session at 8:15 pm. Hanson seconded. All ayes, motion carried.

At 9:30 Council returned to regular session.

Hanson made a motion to authorize Rullo and Barbera on the Borough’s behalf to potentially waive further testimony and simply submit on the appraisals and the existing record on the five remaining cases at their discretion. Hollern seconded. All ayes, motion carried.

With no further business to discuss, motioned and seconded to adjourn the meeting at 9:34 P.M. All ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on December 13, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

Respectfully submitted,

Kirsten Ringler
Borough Secretary