

MINUTES  
INDIAN LAKE BOROUGH COUNCIL MEETING  
JULY 12, 2017

The regularly scheduled meeting of the Indian Lake Borough Council was held on July 12, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Scott Hollern  
Lynn Shimer  
Curt Morgese  
Bob Hanson  
Patty Dewar  
Dean Snyder  
Chief Bellak  
Dan Rullo  
Michael Barbera

THOSE ABSENT:

Mike Miscoe  
Bob Marhefka  
Dave Wood  
Terry St. Clair

Visitors – Becky Fidler, Matthew Toth, Dick Stern, Bob Oates, Ron Petrina, Tom O’Toole

The meeting was called to order at 6:02 P.M. by Lynn Shimer.

ORDER OF BUSINESS

1. Hanson moved to approve the minutes from the May 10 meeting. Hollern seconded. All ayes.  
Hanson moved to approve the minutes from the May 10 Public Hearing, Morgese seconded. All ayes  
Hanson made a motion to approve the minutes from the June 14 meeting, Hollern seconded. All ayes
2. Financial Reports – Financial reports were not available. Hanson made a motion to approve and pay all outstanding bills  
Morgese seconded.
3. Welcome Visitors – Becky Fidler, Matthew Toth, Dick Stern, Bob Oates, Ron Petrina, Tom O’Toole
4. Public Comment:
  - A. Becky Fidler addressed that storm drain water is coming onto her private road and causing damage to the road and homes. She wants to have the Borough address the issue and take care of the problem. Dean stated that it is a shared private road which is why the drains are not cleaned out by the Borough. Hanson suggested to have Dean and St. Clair take a look at it and possibly gain permission to clean the drainage ditch out that is causing the problem. Morgese questioned Fidler if the residents on the private road ever tried to clean out the ditch themselves. She commented that a storm drain into the lake had been installed but the storm water is still washing out underneath the road.
5. Dave Wood’s May Report of Building Permits Issued.
  - A. One permit issued in June. See attachment.
6. Legal Report:
  - A. All items under legal were discussed in executive session.
7. Correspondence:
  - A. Wessel & Company sent an engagement letter and quote for QuickBooks services and training for Kirsten and Wendy. Dewar questioned if the Borough would receive free services if taking on Wessel as the auditor. Hanson stated that using QuickBooks effectively will make the audit easier as well.  
Hanson made a motion to authorize Shimer to sign and approve the proposal, Hollern seconded. All ayes, no further discussion, motion carried.

## 8. Committee Reports:

- A. Finance Report –All signature cards have been submitted to the various banks. Kirsten did receive one new “General” credit card from Somerset Trust. Kirsten has been bonded and it was decided that Wendy did not need to be bonded. Rullo questioned about employee theft coverage, Hollern confirmed that we do have that coverage. Hanson reported that e-Pay has been implemented and is working well, Hanson sent out a constant contact email on July 11 to experiment. All accounting associated with e-Pay will be done through PayPal. There is a 3% fee associated with using PayPal.
- B. Roads & Maintenance – St. Clair was not available for update. The road crew is the process for prepping roads for paving, trimming limbs, digging ditches and adding new culvert pipe.
- C. Police Report – See attached for breakdown of call types, hours and vehicle. Bellak reported that the U.C.R report completed for June. The Active Shooter Training, Crisis Management Training and CPR Training was held in June for the officers to attend. He will be holding another Firearm Qualification Program for the Police Department in the next few weeks. Bellak reported that Officer Andrews and Officer Knipple are performing their duty well for Indian Lake Police Department.  
Morgese asked if there was any form of “radar” for monitoring boat speed, Bellak stated that the officers are directed to “pace with the boat” to gauge speeding. Rullo confirmed that municipalities cannot use radar. Shimer stated there is a 45 MPH speed limit on Indian Lake. Morgese proposes looking into some form of “radar” in the future with the influx of renters coming into the area.  
Bellak mentioned the sailboat that was pulled from the lake, it is currently sitting behind the building if anyone wants to use it for “decoration” or in a beautification process.  
Dewar had a recommendation for an officer coming out of the Police Academy and will refer to chief.
- D. Personnel Report –Dewar welcomed Kirsten into her new position and commented that she has her hands full with organization and keeping things under control with the help of Wendy.  
Morgese questioned Dean if he has enough help currently and where they stand on getting him another guy. Dave Morrow gave Kirsten a resume that was handed over to personnel. Dewar commented that St. Clair doesn’t think the position needs filled until September.  
Bellak commented that he does need another part time officer as soon as possible with Officer Andrews taking the position in Johnstown. Morgese noted that it seems that the younger officers seem to run when they get offered a full time position.
- E. Environmental – Calendar’s Run, Shimer spoke with Sean Isgan and there was not any new information, Shimer stated that the extension request has been out there for almost a year. The ditch needs cleaned out by excavator to get the entire ditch done.  
Weed Treatment, the first treatment was completed by Kirkpatrick and he will return on July 17<sup>th</sup>, lake does not need closed for that treatment. After Labor Day he will return to take care of as many water lilies as possible. Hollern questioned if the golf courses should be notified, he will reach out to Kirkpatrick to find out if the chemicals will harm the turf.  
Water Quality Study, the last study was completed in 2011. Kirkpatrick prepared a proposal for water quality study to be conducted. There is a budget of \$50,000 to do the weed treatments, leaving \$5,000 in the budget to apply to water quality studies. Three stations would be monitored twice a year. Hanson suggested that this would be a good year to start. The study can be adjusted at any time in the contract. Hanson made a motion to go forward with the first part of the study, Morgese seconded. Hollern made the motion to conduct both studies at \$5,510. Morgese seconded. All ayes, motion carried.  
Shimer discussed with Bellak on the hunting signs, stating “No hunting on Indian Lake Borough Property.” Rullo commented that the signs needed to be conspicuous and will pull previous opinion letter on controlling hunting/discharging firearms. Hollern thinks that the sign should simply say “No Hunting On Borough Property” hoping that it deters hunters from entering the Borough to hunt. Rullo said that ignorance could be claimed, Shimer stated that it is Pennsylvania law that it is the hunters responsibility to know where they are hunting.
- F. Water & Sewer - Hanson reported there is nothing new on SCADA or ACT 537. Notice of Water Violation will be talked about in executive session. The controller on Well 99 failed and Ridge Electric was able to repair the controller for the time being. The replacement controller would cost between \$2-4 thousand. A Variable Frequency Drive is the alternative and will need installed in the future if DEP approves the plan. Hanson suggested getting Ridge Electric to “nurse” the controller for as long as possible but to order the VFD now that we could use if the controller fails. Well 99 will need the water level transducer replaced, Well 2 never had a transducer and will need one as well. The same transducer will be put in both wells in the future.

Hanson made a motion to instruct Dean to purchase the VFD now, not to exceed \$6,000 as a replacement part for Well 99 and the transducers for Well 99 and Well 2, not to exceed \$2,000 Patty seconded. All ayes, motion carried. Hanson mentioned that DEP suggested to step up the cleaning of our tanks, previously on a 5 year cycle then a 3 year cycle. The chlorine was upped in the tanks. Hanson asked Dean to get the pricing to have the Cherry Lane tank cleaned this year rather than next, Dean was given a price not to exceed \$4,000. Hanson made a motion to have the Cherry Lane tank cleaned this year at a cost not to exceed \$4,000. Hollern seconded. All ayes, motion carried.

G. Planning – Hollern reported that planning has been working on changing the section of Ordinances No. 144 that has to do with signs (permanent, real estate, temporary, directional, etc) Hollern will send out the amended section of Ordinance No. 144. Definitions of all signs will be added to the Ordinance. A fee instead of a permit will be issued for all temporary signs. Clarification of signs that are currently standing will be made, as well as all signs put up in the future to continue to maintain. The current \$5 fee for real estate signs will remain. Directional real estate signs will not be permitted in any beautification areas. Business signs will require a \$10 fee, only good for six months, if needed to continue after six months another \$10 fee will be changed, not to exceed a year.

H. Parks & Recreation – Morgese stated there was no report.

9. Old Business:

A. Hanson reported that the record management process is on hold until Kirsten gets up to speed in other areas.

10. New Business:

A. In the wake of the statement issued by the new owners of the Marina, the boat and guest fishing licenses need addressed. Hanson mentioned that the Lodge has always been given permits to rent boats to overnight guests, if the Lodge can rent to guests why can the Marina. Hanson stated that language was added when Marc Alaia purchased the Marina so he did have the ability to rent to outside guests. A general (\$1,500) license holder was told that while he does hold a general license that he did not have rights to fish on the lake as well, it only got him access to the lake. Discussion was had whether or not a general license holder should be issued a guest fishing permit or just have the general understanding that he has fishing rights with his license. Dewar stated that an ordinance should be added to include the guest fishing permits and rentals. Curt mentioned with the AirBnB and VRBO rentals on Indian Lake, can the renters fish Indian Lake as they wish. Hanson made a motion that anyone in the possession of a boat with a valid Indian Lake License are given fishing privileges on Indian Lake. Motion was seconded. All ayes, motion carried. Dewar suggested a committee be formed to revamp the boat licensing process/fishing licenses for next year with Dick Stern, Curt Morgese and Scott Hollern on the committee.

B. Service Corp shared services, Hanson reported that we are slowly moving towards combining the Borough secretary duties with the Service Corp. Lien Letters are already one template, to minimize some of the work.

C. Alarm system and keys-Bellak was going to dig up the manual and Hollern was going to set up new users. Matter has been tabled until next month.

D. Debt pay down and tax strategies-Hanson reported that this needs thought about pre budget. The thought is to take the money in the bank that is not gaining interest and paying down on debts. There could be tax forgiveness if it is carried out intelligently.

E. Office space and technology upgrades-Hanson reported there are not any immediate plans but to do things incrementally over time. The phone system is on the top of the list. Kirsten was able to get the Ricoh fax machine repaired with the help of Comcast. Hanson instructed Kirsten to research and look into new copier/fax machines on a routine basis.

F. Morgese questioned Kirsten if checks have been received from the coal company, LCT. Kirsten reported that she has received a check for royalties and coal that is mined and sold. Morgese reported that the trucks may be overweight and what the weighing process is that determines what we are paid. Hanson reported that we are getting paid on the same scale that the federal government uses. Rullo reported that we can go back and audit the records at any point.

Hollern made a motion to move into the executive session at 8:00 pm. Hanson seconded. All ayes, motion carried.

At 9:00 P.M. Council returned to Regular Session. Hanson made a motion to authorize Shimer to sign appeals to flowage easement appraisals. Hollern seconded. All ayes, motion carried.

With no further business to discuss, motioned and seconded to adjourn the meeting at 9:04 P.M. All ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on August 09, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

Respectfully submitted,

Kirsten Ringler  
Borough Secretary