

MINUTES
INDIAN LAKE BOROUGH COUNCIL MEETING
AUGUST 9, 2017

The regularly scheduled meeting of the Indian Lake Borough Council was held on August 9, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Patti Dewar
Bob Marhefka
Mike Miscoe
Jerry Bellak
Bob Hanson
Lynn Shimer
Dean Snyder
Michael Barbera

THOSE ABSENT:

Curt Morgese
Scott Hollern
Terry St. Clair

Visitors – Dick Stern, Ron Petrina, Dan Dively, Bob Oates, Brenda Wasson, Carolyn Norris, Tom O’Toole
Becky Fidler

The meeting was called to order at 6:08 P.M. by Lynn Shimer.

ORDER OF BUSINESS

1. Dewar moved to approve the minutes from the July 12, 2017 meeting. Hanson seconded. All ayes.
Dewar moved to approve the minutes from the July 26, 2017 meeting. Hanson seconded. All ayes.
2. Financial Reports – Hanson recommended payment on all general unpaid bills. Dewar seconded. All ayes
Hanson recommended all unpaid water bills. Dewar seconded. All ayes
3. Welcome Visitors – Dick Stern, Ron Petrina, Dan Dively, Bob Oates, Brenda Wasson, Carolyn Norris, Tom O’Toole
Becky Fidler
4. Public Comment: Brenda Wasson and Carolyn Norris expressed their concern that their real estate signs are disappearing, no matter where they are placed. Shimer said he will address the issue.
Ron Petrina stated that the hiking/biking trail is a mess, the weeds are grown over, suggested getting the trails maintained more than twice a year. Petrina also commented that there are garbage cans sitting along the road during the week, Miscoe will have Bellak gather information on residents with cans still out and we will contact them. Petrina addressed that there are boat trailers sitting in the front yard of many houses as well.
Becky Fidler wanted an update on the storm water damage being done to her property. Shimer and Hanson did look at the issue and came to a conclusion that there are options on repairing the problem.
Oates-questioned how the “sacrificial property”, dead property and how the water is distributed. He was not prepared to address the situation further.
O’Toole questioned if the Borough was considering REC high speed internet service. Ringler confirmed that she completed the survey and sent it back to REC.
5. Dave Wood’s July Report of Building Permits Issued-Only three permits issued. David Supp building a deck, Shawn McCall adding a mud room and garage, Ray Myers, adding a platform to the dock. Wood reported that there is a property that is in disrepair again, after attempting to make some repairs to the property in the last year and it is back to where it was previously. Discussion was had on a current dock issue and what was being done to resolve the problem.
6. Legal Report-- All items under legal were discussed in executive session.
7. Correspondence: Central Westmoreland Council of Government is requesting dues, Ringler questioned if it was a legitimate request. It was decided that it was not.
H.A. Thompson, municipal requirement does need completed every year.
Census, Miscoe completed three times decided it did not need done again.
Department of Emergency Service-Miscoe addressed that the Borough is still deficient on NIMS training and will compile a list of what needs completed.

8. Committee Reports:

- A. Finance Report –Hanson reported that QB implementation is looking very good and Ringler has demonstrated total command of UBill. It was brought to the attention of the Finance Committee that previously the interest payments on loans to 1st Summit and Somerset Trust were listed as an unpaid bill and not as a prior authorized obligation. Shimer questioned any progress being made on the “ghost checks,” Ringler addressed that they are legitimate payments.
- B. Roads & Maintenance – See attached crew report. Snyder commented that several water line breaks took place and were repaired. Miscoe opened the bid packages for the 2017 Stone Bids, see attached bid tabulation. Dirt Bottom did not submit a bid bond due to bidding Item No. 1 as sandstone as opposed to the AASHTO NO. 8, washed, anti skid. Snyder discussed the differences between the product that Dirt Bottom bid and the requested product. Dewar made a motion to accept Dirt Bottom Excavating bid for Items. 2-5, Hanson seconded. All ayes. Dewar made a motion to reject all bids relative to Item No. 1, Marhefka seconded. All ayes. Made a motion to amend prior action to award No. 2-5 to Dirt Bottom Excavating, pending receipt of a bid bond of 10% and solicitors approval, Marhefka seconded. All ayes.
Shimer addressed the ditch and settling pond near the hiking/biking trails. Discussion was had on bidding the project out or soliciting quotes to see where the project falls and if it could be separated into two separate projects. Possibility of subcontracting whole project or just the equipment. There are no permits required for either project. Snyder will collect three quotes before moving forward.
- C. Police Report – See attached Incident Report. Bellak stated that Highland Tank is donating a flagpole to the Borough for outside the Police Department as well as dusk to dawn lights. Discussion was held on hiring an additional full time officer, a majority of the expense will be cover and some money can be moved around the budget to cover this year. Another full time officer will solve the problem of part time lack of scheduling. Bellak has been covering the part time hours as well as his full time hours which is resulting in overtime. Dewar questioned the impact on the 2018 budget, it was addressed there historically there have been two full time officers. Hanson made a motion to interview for an additional full time officer, Dewar seconded. All ayes. Personnel will interview the candidate that has been recommended by part time officer Rigby.
- D. Personnel Report –Dewar stated pending Miscoe’s interview of the candidate for a full time police officer, personnel will interview the candidate as well. Dewar also commented that there are two candidates for skilled laborer that will also be interviewed.
- E. Environmental – Shimer thanked everyone for the hard work that was put into the improvements made to the building and Borough. Kirkpatrick did water quality control sampling August 9, 2017. Shimer is going to begin collecting bids on fish stocking. Kirkpatrick will be returning in September for another lake treatment, the lake will not need closed for the treatment. Miscoe questioned the fish kill problem that occurred earlier in the year, Shimer reported that Kirkpatrick stated it was either post spawn stress or a rapid temperature change.
- F. Water & Sewer - Hanson authorized Snyder based on approval at July meeting to get a price on the VFD and Snyder confirmed that it is on order with Ridge Electric and they will also be installing the equipment. The VFD did come in under \$6,000. Installation is still waiting for DEP approval, John Wahl believes approval is needed and wrote a letter to DEP requesting approval.
- G. Planning – Hanson made a motion to authorize Ringler to advertise the proposed revision to Ordinance 144 on signs for public hearing at the next meeting, Dewar seconded. All ayes. Hanson brought to attention that in January, Ordinance 179 and 180 were signed and enacted, however they can not be found. Both Ordinances 179 and 180 were signed and dated.
- H. Parks & Recreation – There was nothing to discuss.

9. Old Business:

- A. Records Management-Ringler meeting with Iron Mountain the week of August 20th to move forward with record management project.

10. New Business:

- A. Boat Licensing processing/policy-nothing to discuss.
- B. Service Corporation shared services-nothing to discuss.

- C. Alarm System/Keys-still have not been able to discover who does the monitoring of the system. Ringler will look back at the old invoices to determine who the monitoring is through. Miscoe received phone calls previously if the alarm was set off, suggested that the alarm is hard wired into a phone line that no longer exists.
- D. Debt Paydown/Tax Strategies-nothing to discuss.
- E. Summary Plan Description from Knepper. Hanson made a motion to have Knepper prepare a Summary Plan Description, not to exceed \$600, Dewar seconded. All ayes.
- F. Randy Musser with Musser Engineering is going to update the Indian Lake Maps, the last update was done in 2011.
- G. Right to Know Act- Any requests should be sent to Barbera and look for any that appear to be a form letter going forward
- H. Marhefka made a motion to purchase a television for the corner of the conference room, up to \$500, Hanson seconded. All ayes

Dewar made a motion to move into the executive session at 8:45pm. Marhefka seconded. All ayes, motion carried.

At 10:10 P.M. Council returned to Regular Session.

Hanson made a motion to accept the resignation of Jason Knipple, effective August 25, 2017. Dewar seconded. All ayes.

Hanson made a motion to remove Linda DeBlasio from the assessment appeals list for the reason that she has affirmed that the appraisal was inaccurate and believed to be invalid and was an unauthorized appraisal. Dewar seconded. All ayes.

Hanson made a motion to inform the public that the lake will not be lowered this year, Marhefka seconded. All ayes.

With no further business to discuss, Dewar motioned and Hanson seconded to adjourn the meeting at 10:15 P.M. All ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on September 13, 2017 at 6:00 P.M. at the Indian Lake Borough Building.

Respectfully submitted,

Kirsten Ringler
Borough Secretary