

MINUTES
INDIAN LAKE BOROUGH COUNCIL MEETING
APRIL 11, 2018

The regularly scheduled meeting of the Indian Lake Borough Council was held on April 11, 2018 at 6:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Curt Morgese
Lynn Shimer, President
Patti Dewar
Bob Hanson
Scott Hollern
Terry St. Clair
Shaun Nemeth
Michael Barbera, Solicitor
Jerry Bellak, Chief of Police
Dean Snyder
Michael Miscoe, Mayor (via conference call)

THOSE ABSENT:

Visitors – Don & Gay Reed, Tom O’Toole, Clair Gill, Meghan Friedhoff, Dick Stern, Steph Stohon, Matthew Toth, Chris Smith, Dan Dively

ORDER OF BUSINESS

1. The meeting was called to order at 6:02 by Lynn Shimer, Borough Council President.
2. Morgese made a motion to approve the minutes from the March 28, 2018 council meeting, Dewar seconded. All ayes, motion carried.
3. Financial Reports – Hanson made a motion to approve the Profit & Loss Budget Performance as presented for the General, Water and Sewer funds, Hollern seconded. Hanson made a motion to approve the payment of all unpaid bills for the General, Water and Sewer funds, Morgese seconded. Hanson made a motion to approve the Summary of Account Balances as presented, Dewar seconded. All ayes, motion carried.
4. Welcome Visitors – Don & Gay Reed, Tom O’Toole, Clair Gill, Meghan Friedhoff, Dick Stern, Steph Stohon, Matthew Toth, Chris Smith, Dan Dively
5. Public Comment:
 - A. Steph Stohon and Meghan Friedhoff of Wessel & Company CPA, presented the 2017 audit report to council and the public. Hanson made a motion to accept and approve the 2017 audit report as prepared by Wessel & Company.
6. Dave Wood’s Report of Building Permits Issued -See Attached. Wood stated that he has not had any communication with Mateer. Barbera instructed Wood to inspect the property for any outstanding violations that can be taken to the magistrate.
7. Legal Report:
 - A. All legal matters were discussed in executive session as they contained matters of litigation and a prospective real estate purchase.
8. Correspondence:
 - A. Kirsten Ringler presented council with a training seminar on the Open Records Act and Right to Know Law, by PSAB, the cost for the training is \$55. Dewar made a motion to authorize Ringler to attend the seminar, seconded, all ayes, motion carried.

9. Committee Reports:

A. Finance Report –

- i. Fee Schedule-There is nothing to report.
- ii. Furnace Purchase-Hanson made a motion to ratify the purchase of a used coal furnace for the upper garage, from Keith Miller, for \$600, St. Clair seconded, all ayes, motion carried.
- iii. Shanksville Volunteer Fire Department Donation-It was brought to Ringler's attention that SVFD never received their annual donation of \$10,500 from 2017. Hanson made a motion to authorize Ringler to donate \$10,500 to SVFD for 2017, all ayes, motion carried.

B. Roads & Maintenance –

- i. Tires for Tractor—Hanson made a motion to authorize Dean Snyder to purchase tires for the tractor, not to exceed \$1500 from Highland Tires, St. Clair seconded, all ayes, motion carried.
- ii. Old Boat Trailer—Hanson made a motion to give the trailer to Rob Hufford, St. Clair seconded, all ayes, motion carried.
- iii. Small Tow-Behind Trailer—Dean Snyder to determine a price for the trailer, possibly place ad in Gay Reed's newsletter.
- iv. Plow—Dean Snyder to determine price.
- v. St. Clair mentioned that the Road Crew would like to purchase a 'salt shed', Dean Snyder is researching options.

C. Police Report – See Attached Police Report.

D. Personnel Report – Ringler suggested looking into an alternative to PrimePay, the employees are not happy with the service provided by PrimePay. Ringler suggested either paying the deductibles in house or finding another third-party provider. Barbera suggested talking to Laurie Wahl with Knepper Insurance for options.

E. Environmental – There was nothing to report.

F. Water & Sewer—There was nothing to report.

G. Planning – There was nothing to report.

H. Parks & Recreation – There was nothing to report.

I. Boat License-Ringler reported that the database is up to date and stickers are being assigned and sent out in the order which they were received by the office.

Old Business:

- A. Records Management/Shredding Service –There was nothing to report.
- B. Storm Water Management – There was nothing to report.
- C. Technology Upgrade – There was nothing to report.
- D. Fiscal Duties – Wessel discussed while going over the audit report.
- E. Guest Fishing Permits – Permits were delivered to the office April 11, 2018.
- F. Notary – Ringler is prepared to take the online course and is making time to complete the course.
- G. Personnel Policy – Michael will update council during executive session.

New Business:

Morgese made a motion to move into executive session at 7:27, Dewar seconded, all ayes, motion carried.

At 9:55 Council returned to regular session.

A motion was made a seconded to adjourn the meeting at 9:55, all ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on May 9, 2018 at 6:00 P.M. at the Indian Lake Borough Building.

Respectfully submitted,

Kirsten Ringler
Borough Secretary