

RESOLUTION NO. 1996-8

**RESOLUTION OF INDIAN LAKE BOROUGH,
SOMERSET COUNTY, PENNSYLVANIA
DISPOSITION RESOLUTION FOR DESTRUCTION
OF SPECIFIC RECORDS**

WHEREAS, by virtue of Resolution No. 1998-7, adopted November 12, 1996, the Indian Lake Borough Council declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Council of Indian Lake Borough, Somerset County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following Water Authority public records:

- Box 1 & 2 (10 x 15 1/2 x 12 1/2)
 - 1987-1989 Water Payment Receipts
- Box 3 (10 x 15 1/2 x 12 1/2)
 - 1972-1974 - Checkbook Ledgers
 - 1975-1976 - Checkbook Ledgers
 - 1978 - Checkbook Ledgers
 - 1980-1982 - Billing and Receipt Ledgers
 - 1981-1983 - Checkbook Ledgers
 - 1982 - Receipts and Billing Ledgers
 - 1982 - Water Improvement and Expenditure Ledger
 - 1982 - Water Customer Account Cards (Ledger)
 - 1983 Receipts and Billing Ledgers
 - 1983-1986 - Water Customer Account Cards (Ledger)
 - 1984 - Receipts and Billing Ledger
- Box 4 (10 x 15 1/2 x 12 1/2)
 - 1973-1978 - Check Stubs
 - 1973 - Deposit Slips
 - 1974 - Bank Statements and Deposit Slips
 - 1975 - Bank Statements
 - 1976-1977 - Bank Statements and Deposit Slips
 - 1982-1987 - Cancelled Checks
 - Construction Account Checkbook
- Box 5 (10 x 15 1/2 x 12 1/2)
 - 1971-1978 - General Correspondence
 - 1972 - Proposals to do Preliminary Engineering
 - July 1974 thru February 1975 - Paid Bills
 - 1974-1978 - Proof of Publication
 - June 1975 thru October 1975 - Paid Bills
 - January 1976 - Paid Bills
 - 1977 Beautyline Estates Assumpsit Complaint - Townhouse 8
 - 1982 - Somerset Welding & Steel Tank Lease

1983-1984 - State Ethics Information
1984-1985 PMAA Correspondence
April 1985 thru April 1986 - Billing Ledgers
1985-1986 - Receipt Ledgers
1986 - Proof of Publication
1986-1987 - Lakewood Commercial Billings
4th Quarter 1988 Billing Ledger
1991 - Lien Letters

Box 6 (10 x 15 1/2 x 12 1/2)

1970 Rejected Water Meter Bids
January 1973 thru December 1973 - Water Supply Inspection Reports
1974-1981 - 941 & Social Security Reports
1974 - Requisition 4 thru 10 from Somerset Trust Company - Project Fund
Loan Agreement
1978-1981 - PA U/C Reports
1981 - E.I.T. Reports
1981 - Community Facilities Bureau of Appalachian Level and State Grants
1981 - Community Facilities Grant - Construction of Water Facilities
1981 - Water Project Bank Statements
1982 - Water Project Bank Statements
1983 - Water Project Bank Statements
1984 - Water Project Bank Statements
1985 - Water Project Bank Statements
1985 - Purchase Orders

Box 7 (10 x 15 1/2 x 12 1/2)

January 1975 thru December 31, 1981 - Paid Bills

Box 8 (13 1/2 x 23 1/2 x 15 1/2)

List of Approved Laboratories by E.P.A.
1970-1971 - Water Analysis Report
1971 - Paid Bills
1971-1977 Awarded Road Bids
1972 - Paid Bills
1972-1979 - Miscellaneous Letters
1973 - Paid Bills
1974 - Paid Bills
1974 - Water Project Bills to Thackray Supply
1974 - Construction Contracts Well #9
1974 - Steel Water Storage Reservoir & Foundation Contract II
1975 - Pump Station and Contents Fire Insurance Policy and Paid Bills
1976-1977 - Auto and General Liability Insurance Policy and Paid Bills
1976-1987 - Rejected Road Bids
1976-1980 - Workmen's Compensation Paid Bills
1977 - Petition for Refund Liquid Fuels Tax
1977 - Pump Station and Contents Fire Insurance Policy and Paid Bills
July 1978 - Clear Run Geological Survey on the Stream Gaging System
1978 - Somerset Well Drilling Estimates
1978 - Conner Water & Waster Equipment Quotes
1978 - Somerset Rural Electric Billing Statements
1978-1979 - Tax Exemption Certificates
1978-1979 - Somerset Rural Electric Commercial Billing Statements for
Well #3, 200,000 Gallon Storage Tank, Well #7, Well #23,
Well #2, Well #18, and Well #11
1979 - Petition for Refund Liquid Fuels Tax
1979 - GTE Correspondence

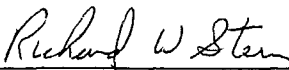
1979 - Culligan Correspondence
 1979 - Pump Station and Contents Fire Insurance Policy and Paid Bills
 1979 - Apollo Corporation Paid Bills
 1979-1980 - Accounts Receivable
 1980-1981 - Gas Refund Liquid Fuels
 1980-1981 - Secretary's Bond
 1980 - Somerset Rural Electric Correspondence
 1980 - Department of Community Affairs Correspondence
 1980 - Correspondence to Associates Capital Service Corporation
 1980 - Somerset Rural Electric Commercial Billing Statements for Well #1,
 Well #17, Well #2, Well #18, Well #7, Well #23, Clear Run, 200,000
 Gallon Storage Tank, 40,000 Gallon Storage Tank, and Well #19
 1981 - EADS Engineering Correspondence
 1981 - Somerset County Conservation District Correspondence
 1981 - Planning and Zoning Committee Correspondence
 1981 - HUDD Correspondence
 1981 - State Ethics Information
 1981 - State's Report of Wages Paid
 1981 - Water Project (Estimated Project Costs, Financial Information, and
 Correspondence)
 1981 - Water Project Bid Package
 1981 - Water Project Pipe Bid Package
 1981 - Rejected Water Project Bids
 1981 - Accepted Water Project Bid
 1981 - Rejected Painting Contracts
 1981 - Advertisements
 1981 - Pumphouse Insurance Quotes
 1981 - Somerset Rural Electric Commercial Billing Statements for Well #1,
 Well #17, and 200,000 Gallon Storage Tank
 1981-1982 - Paid Bills to Borough
 1981-1982 - Auto and General Liability Insurance Policy and Paid Bills
 1982 - Water Improvement Project Paid Bills
 1982 - Quotes for the Preparation of Water Bills
 1982-1986 - Cash Receipts
 1983 - Proof of Publications
 1986 - Time Cards

ADOPTED this 12th day of November, 1996.

ATTEST:

BOROUGH OF INDIAN LAKE


 Theresa L. Weyant, Borough Secretary


 Richard W. Stern, Council President