

RESOLUTION NO. 1997-5

**RESOLUTION OF INDIAN LAKE BOROUGH,
SOMERSET COUNTY, PENNSYLVANIA
DISPOSITION RESOLUTION FOR DESTRUCTION
OF SPECIFIC RECORDS**

WHEREAS, by virtue of Resolution No. 1996-7, adopted November 12, 1996, the Indian Lake Borough Council declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Council of Indian Lake Borough, Somerset County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following Borough public records:

Box 1 (10 x 15 1/2 x 12 1/2)

- 1966-1981 - Somerset County Development County
- 1967-1979 - Stonycreek Valley Sewer Authority Correspondence
- 1967-1981 - Tax Collector Correspondence
- 1968-1970 - Ordinance Violation Notices
- 1968-1977 - Somerset REC Correspondence
- 1968-1980 - Council Members and Mayors Resignations
- 1968-1980 - Real Estate Transfer Tax Records
- 1970-1980 - Treasurer's Bond Insurance
- 1970-1981 - Tax Claim Bureau Reports
- 1970-1981 - Somerset County Association of Boroughs Correspondence
- 1971-1978 - Purchase Orders
- 1973 - Veterans Administration Correspondence
- 1973 - Stonycreek Valley Sewer Authority Engineering Firm Proposals
- 1973-1974 - Certificate of Speedometer Accuracy (1972 Dodge Sedan)
- 1973-1974 - Stonycreek Valley Sewer Authority Paid Bills
- 1975-1979 - Ambulance Service Correspondence
- 1975-1979 - Borough Complaints
- 1976 - Boating Accident Reports
- 1976-1980 - Federal Revenue Sharing Correspondence
- 1977-1980 - General Federal Surplus Information
- 1977-1981 - CETA Title VI Project Applications
- 1977-1981 - Solicitor General Correspondence
- 1978 - Stonycreek Valley Sewer Authority Bank Statements plus Cancelled Checks
- 1979-1981 - Job Applications
- 1980 - State Ethics Forms
- 1980 - Somerset County Home Health Agency Correspondence
- 1980 - PA State Association of Boroughs Correspondence
- 1980 - Regional Drug Task Force Correspondence
- 1980-1981 - Somerset County Planning & Zoning Committee Correspondence

1980-1981 - Salt for Snow Removal Correspondence
1980-1981 - PA State Mayor's Association Correspondence
1981 - Somerset Conservation District Correspondence
1981 - Indian Lake Borough Internal Billings to Water Authority
1981 - Tableland Training Program Correspondence
1988 - Animal Enforcement Violation Notices

Box 2 (10 x 15 1/2 x 12 1/2)

1974-1979 - Borough Petty Cash Records
1974-1979 - Borough Paid Bills

Box 3 (10 x 15 1/2 x 12 1/2)

1967-1985 - Borough Receipt and Disbursement Ledgers

Box 4 (10 x 15 1/2 x 12 1/2)

1979 - Water Authority Receipts and Disbursement Ledgers
1979 - Water Authority Check Stubs
1979 - Water Authority Account Ledgers
1979 - Water Authority Repair Project Bank Statements plus Cancelled Checks
1979-1981 - Water Authority Bank Statements plus Cancelled Checks
1979-1981 - Water Authority Deposit Tickets
1982-1983 - Highway Aid Fund Bank Statements plus Cancelled Checks
1983-1985 - Zoning Hearing Board Bank Statements plus Cancelled Checks
1983 - General Fund Bank Statements plus Cancelled Checks
1985 - General Fund Bank Statements plus Cancelled Checks
1987 - General Fund Bank Statements plus Cancelled Checks
1987 - General Fund Deposit Tickets

Box 5 (10 x 15 1/2 x 12 1/2)

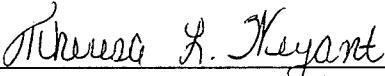
1968-1981 - State and Local Fines
1982 - Fire Department Correspondence
1982 - General Telephone Correspondence
1982 - GeoMechanics Correspondence
1982 - Indian Lake Borough Patrol Correspondence
1982 - Indian Lake Borough Internal Billings to the Water Authority
1982 - Indian Lake Borough Internal Billings to Service Corporation
1982 - Miscellaneous Correspondence
1982 - Employee E.I.T. Contribution Reports
1982 - W-2 Forms
1982 - PSAB Correspondence
1982 - PSAB U/C Contribution Reports
1982 - Social Security Reports
1982 - State Tax Withheld Reports
1982 - Borough Petty Cash Records
1982 - U.S. Postal Service Correspondence & Receipts
1982 - Public Utility Realty Reports
1982 - Solicitor General Correspondence
1982 - Somerset Cable TV Correspondence
1982 - Somerset County Boroughs Association Correspondence
1982 - Somerset County Commissioners Correspondence
1982 - Somerset County Planning & Zoning Committee Correspondence
1982 - Somerset County Planning Commission & Development Council
Correspondence
1982 - Somerset REC Correspondence

1982 Tableland Correspondence
1982 - Somerset Area Tax Bureau Correspondence
1982 - Tableland Employee Time Sheets
1982 - Tax Claim Bureau Collection Reports
1982 - Tax Collector Correspondence
1982-1983 - Dinner Dance Bank Statements plus Cancelled Checks
1982-1983 - Repaving Project Bank Statements
1983 - General Fund Savings Bank Statements
1983 - Dam Savings Bank Statements
May 1983-April 1984 - Cash Receipt Book
1986 - Revenue Sharing Bank Statements
1986-1987 - General Fund Savings Bank Statements
1986-1987 - Highway Aid Bank Statements plus Cancelled Checks
1987 - Dinner Dance Bank Statements plus Cancelled Checks
1987 - Dam Savings Bank Statements
1987-1988 - General Fund Checking Check Stubs

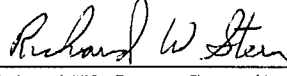
ADOPTED this 8th day of July, 1997.

ATTEST:

BOROUGH OF INDIAN LAKE



Theresa L. Weyant, Borough Secretary



Richard W. Stern, Council President